

Rainy River First Nations – Job Posting
RESIDENTIAL SUPPORT WORKER
ADDICTIONS DEPARTMENT – TRANSITION HOME



Casual

The Residential Support Worker provides essential support to clients before and after treatment in a safe, structured, and culturally sensitive environment. This role includes supervising daily activities, assisting with medication administration, facilitating wellness programs, and providing crisis intervention and supportive counseling. The Attendant ensures accurate documentation, maintains confidentiality, and contributes to a positive, recovery-focused atmosphere. Responsibilities also include transporting clients to appointments, supporting life skills development, and maintaining daily operational tasks of the facility. This is a stay-awake position requiring attentiveness throughout overnight shifts.

PRIMARY ACCOUNTABILITIES

Resident Care and Support

- Assist clients in developing healthy lifestyles and maintaining sobriety.
- Provide daily support, including medication administration, transportation to appointments, and life skills coaching.
- Offer emotional support by listening and engaging in positive conversations when needed.
- Foster a safe and supportive environment for all residents.

Daily Operations and Facility Maintenance

- Wake clients and support them in preparing for daily activities.
- Conduct room checks to ensure cleanliness and compliance with house rules.
- Maintain facility standards and coordinate repairs as needed.
- Monitor daily movements and ensure safety protocols are followed.

Program Facilitation

- Facilitate recreation and wellness programs in a community context.
- Arrange and support life skills workshops to promote client development.
- Encourage participation in cultural and therapeutic activities.

Documentation and Communication Support

- Complete case notes, program documentation, and incident reports accurately and promptly.
- Communicate effectively with co-workers to ensure continuity of care.
- Seek innovative ways to support clients and improve service delivery.

Advocacy and Relationship Management

- Maintain open lines of communication with clients and staff.
- Build positive relationships based on mutual respect, optimism, and understanding.
- Promote compliance with house rules and encourage healthy habits, including proper nutrition and sobriety.

POSITION REQUIREMENTS

- Excellent verbal and written communication skills.
- Ability to always maintain professionalism and confidentiality.
- Strong interpersonal skills and ability to work collaboratively.
- Ability to respond effectively to crises and make sound decisions under pressure.
- Strong organizational and time management skills.
- Post-secondary diploma or working toward a university degree in Social Services.
- 0 – 2 years experience in addictions and residential treatment.
- Emergency First Aid/CPR Level 1 or willingness to obtain.
- Proficient in computer skills, including email and Microsoft Office.
- Strong group facilitation and crisis intervention skills.
- Ability to perform light housekeeping tasks and meal preparation.
- Must remain awake and alert throughout overnight shifts.
- High attention to detail for documentation and resident safety.
- Ability to manage multiple tasks and respond quickly to emergencies.
- Ability to function well within a fast-paced environment.
- Flexible hours, including evenings and weekends.

Additional Requirements:

- Satisfactory Criminal Record Check and vulnerable sector screening.
- Valid driver's license and satisfactory driver's abstract with access to reliable transportation to and from work.
- Adherence to Rainy River First Nations' Drug Testing Policy.
- Adherence to Rainy River First Nations' Oath of Confidentiality.
- Abide by the Rainy River First Nations Personnel Policy.

WORK ENVIRONMENT

- Travel may be required at times
- Manual dexterity to use desktop computer and peripherals.
- Walking, standing, lifting and moving up to 25lbs may be required
- Residential treatment setting with exposure to varying conditions.
- High emotional demands when supporting residents in crisis or recovery.
- Requires resilience and effective stress management strategies.
- Willingness to work alternative hours, early morning, days, evenings, nights or weekends

How to Apply:

Please submit a cover letter and current resume to: hr@manitou Rapids.ca
We thank all applicants for their interest; however, only those selected for an interview will be contacted.

2025 - 2028
Rainy River First Nations Chief & Council