

RAINY RIVER FIRST NATIONS JOB POSTING

SEASONAL COOK



Reports to: Kay-Nah-Chi-Wah-Nung Historical Centre Administrative Manager
Part-Time/Seasonal (current – September 30th, 2026)
\$25.00/hour
Open until filled

POSITION SUMMARY

Rainy River First Nations is seeking a dependable, organized, and community minded individual to fill the role of part-time Seasonal Cook at Kay-Nah-Chi-Wah-Nung Historical Centre (The Mounds). The successful candidate will be responsible for preparing nutritious meals and helping to create a welcoming environment for youth, families, Elders, staff and community members during seasonal programs, events and daily and operations. This position helps ensure visitors receive quality meals and excellent customer service while supporting the overall atmosphere and operations of the Historical Centre.

PRIMARY DUTIES AND RESPONSIBILITIES

- Plan and prepare meals and snacks for the restaurant, programs, and events at the Historical Centre.
- Ensure food is prepared and served in a safe, respectful and timely manner.
- Maintain cleanliness and sanitation standards in the kitchen and food preparation areas.
- Monitor kitchen supplies and assist with inventory and grocery lists.
- Follow food safety and safe food handling procedures.
- Support kitchen helpers or Cook's as needed.
- Accommodate dietary needs and food sensitivities when possible.
- Work cooperatively with restaurant and Historical Centre staff.
- Assist with special events, catering, or community functions when required.
- Order supplies as required.
- Create a positive environment for staff, youth, families, Elders, and community members.

KNOWLEDGE SKILLS AND ABILITIES

- Experience preparing meals in a kitchen, community, camp or food serving setting.
- Knowledge of food safety practices and knowledge of kitchen sanitation standards.
- Ability to prepare meals in an organized and timely manner.
- Strong teamwork and communication skills.
- Ability to work in a fast-paced environment.
- Reliable, dependable and respectful.
- Ability to maintain confidentiality and professionalism.
- Ability to create a welcoming environment for customers, community members, youth, families and Elders.

POSITION REQUIREMENTS

- Grade 12 Diploma or equivalent.
- Preference will be given to qualified members of Rainy River First Nations.
- Food handler certifications considered an asset
- Knowledge of traditional or local foods
- Strong verbal communication skills.
- Strong attention to detail.
- Good time management and organizational skills.
- Ability to work independently and follow directions.
- Demonstrated ability to think creatively and generate innovative ideas and solutions.
- Strong interpersonal skills for engaging with members, staff, and leadership.
- Satisfactory Criminal Record Check.
- Adherence to Rainy River First Nations Drug Testing Policy.
- Valid drivers' license and reliable transportation is an asset

How to apply:

Please submit applications, including a cover letter and current resume, to hr@manitourapids.ca. We thank all candidates who apply in advance; only those selected for an interview will be contacted.

Rainy River First Nations Chief & Council
2025 - 2028

We extend our warm welcome and encourage all interested individuals to submit applications for employment in a safe, non-discriminatory environment. Our focus and inspiration originate with the Grandfather Teachings of Love, Respect, Truth, Honesty, Humility, Courage, and Wisdom.

To learn more about Rainy River First Nations and other employment opportunities we have available, scan the QR code or visit www.rainyriverfirstnations.com

