

# Rainy River First Nations – Job Posting

## KAY-NAH-CHI-WAH-NUNG HISTORICAL CENTRE INDIAN RESIDENTIAL SCHOOL SURVIVORS' COORDINATOR



Full-Time (1-Year Term)  
Please apply by April 3<sup>rd</sup>, 2026

The Indian Residential School Survivors Coordinator plays a vital role in supporting Survivors, their families, and the broader community through culturally grounded, trauma-informed programming and engagement. This position is responsible for planning and coordinating healing-focused activities, elder gatherings, traditional teachings, and memorial initiatives that honor Survivors and those impacted by the Indian Residential School system.

The coordinator creates and maintains a safe, welcoming, and respectful space for Survivors to gather, share, heal, and preserve history, while working collaboratively with community partners, Elders, Knowledge Keepers, and Historical Centre management.

### PRIMARY ACCOUNTABILITIES

- Community Engagement & Programming
- Plan, coordinate, and facilitate community involvement and outreach initiatives throughout Treaty 3 Territory.
- Support Elders' by organizing monthly talking circles and cultural gatherings.
- Plan and execute traditional and cultural events focused on healing, grounding, and intergenerational connection.
- Create and sustain an open, inclusive, and safe environment where Survivors feel respected, supported, and heard.
- Survivor Support & Healing
- Promote mental health and emotional well-being by providing on-site support, access and referrals to appropriate services.
- Work from a trauma-informed and Survivor-centered approach always
- Support opportunities for Survivors to share stories, preserve history, and engage in healing practices at their own pace.
- Cultural & Historical Preservation
- Provide access to historical information, cultural knowledge, and traditional teachings in collaboration with Elders and Knowledge Keepers.
- Work closely with Historical Centre management to support the development of a memorial site honoring Survivors and those lost or affected by the residential school system.
- Assist with preserving and respectfully handling community history, oral teachings, and commemorative initiatives.
- Coordinate facility use and ensure spaces are prepared, welcoming, and culturally appropriate for gatherings and events.
- Liaise with internal departments, community partners, and external service providers as required.
- Maintain respectful communication with Survivors, families, Elders, and community members.

### POSITION REQUIREMENTS

- Lived experience, strong knowledge, or demonstrated understanding of the impacts of the Indian Residential School system.
- Experience working with Survivors, Elders, or Indigenous communities in a supportive or coordination role.
- Strong understanding of trauma-informed, culturally safe, and Survivor-centered practices.
- Ability to plan, organize, and facilitate community events and gatherings.

- Strong interpersonal, listening, and communication skills.
- Ability to work independently while also collaborating as part of a team.
- Flexibility, compassion, and emotional maturity when working in sensitive environments.
- Knowledge of Anishinaabe culture, language, and traditions is a strong asset.

#### **Additional Requirements:**

- Satisfactory Criminal Record Check and vulnerable sector screening.
- Valid driver's license and satisfactory driver's abstract with access to reliable transportation to and from work.
- Adherence to Rainy River First Nations' Drug Testing Policy.
- Adherence to Rainy River First Nations' Oath of Confidentiality.
- Abide by the Rainy River First Nations Personnel Policy.

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#### **WORK ENVIRONMENT**

- Travel may be required at times
- Manual dexterity to use desktop computer and peripherals.
- Walking, standing, lifting and moving up to 25lbs may be required
- Willingness to work Wednesday through Sunday, 8:30 a.m. – 4:30 p.m.

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#### **PERKS & BENEFITS**

As a valued team member, you will be eligible for:

- 2 weeks paid vacation
- 2 weeks paid Christmas closure
- 100% employer-paid health and dental benefits
- Employer pension contribution matching
- Five (5) personal leave days per year
- Ten (10) paid sick days per year

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#### **How to Apply:**

Please submit a cover letter and current resume to: [hr@manitou Rapids.ca](mailto:hr@manitou Rapids.ca) by April 3<sup>rd</sup>, 2026.

We thank all applicants for their interest; however, only those selected for an interview will be contacted.

**2025 - 2028**

#### **Rainy River First Nations Chief & Council**

*We extend our warm welcome and encourage all interested individuals to submit their application for employment opportunities in a safe and non-discriminatory environment. Our focus and inspiration originate with the Grandfather Teachings of Love, Respect, Truth, Honesty, Humility, Courage, and Wisdom.*

To learn more about Rainy River First Nations and other employment opportunities we have available, scan the QR code or visit [www.rainyriverfirstnations.com](http://www.rainyriverfirstnations.com)

