

## Rainy River First Nations – Job Posting

### OVERALL RESPONSIBLE OPERATOR – JUNE 25, 2025

Full-time



Reporting to the Public Works Manager, the Overall Responsible Operator (ORO) is responsible for the oversight of the Water Treatment Plant and Wastewater System. Will assist the Public Works office with community infrastructure and fire prevention.

#### **Duties & Responsibilities:**

##### **Water Supply Operations**

- Conduct regular inspections, maintenance, and operational tasks for all water supply systems, including wells, pumps, and filters.
- Monitor and record system data such as chemical usage, water flow, and meter readings.
- Perform routine service (e.g., greasing, oiling) as outlined in maintenance manuals.
- Report repair needs to the Public Works office and coordinate supply orders with the Maintenance Supervisor.
- Complete and submit monthly operation reports.
- Lead training for Operators-in-Training (OIT) program participants.
- Carry out annual flushing of water distribution mains and regular hydrant/valve maintenance, including winterizing.

##### **Sewage Collection and Treatment**

- Inspect and maintain sewage systems, including pumping stations, manholes, septic fields, and individual housing systems.
- Record and monitor system performance and make necessary adjustments for proper operation.
- Perform routine servicing and cleaning of pumping stations, float switches, and system components.
- Conduct periodic flushing of collection mains and lagoon systems.
- Assist in collecting and analyzing sewage samples and coordinate lagoon discharges after receiving favorable reports.
- Maintain inventory of tools, equipment, and confined space gear.
- Secure system infrastructure, including lift station hatches and lagoon gate.
- Submit inspection findings and recommendations to the Public Works office.

##### **Fire Prevention Equipment**

- Monitor and maintain all fire prevention and emergency equipment to ensure operational readiness.
- Conduct routine maintenance (oil changes, inspections, etc.) and ensure equipment is properly stored and functional.
- Support and observe fire drills with the local volunteer fire department and Fire Chief.
- Ensure operational capability of pumps and valves on fire suppression units like the mini pumper.

##### **Community Infrastructure Planning**

- Collaborate with the Public Works office to support planning and preparation for future water and wastewater system upgrades that promote sustainable community growth.

### **Position requirements:**

- Minimum Grade 12 diploma or equivalent.
- Level III Water Treatment Operator certification required.
- Knowledge of WHMIS, health and safety protocols, and applicable regulations.
- Familiarity with the operations, infrastructure, and assets of Rainy River First Nations is an asset.
- Strong problem-solving and analytical skills with the ability to plan and implement corrective actions.
- Self-motivated with the ability to take initiative, organize tasks, and prepare work plans and schedules.
- Willingness and ability to undertake ongoing training as required, including:
  - Certified water plant operator training
  - Skill upgrades in plumbing, construction, mechanical, and electrical systems
  - Personal and professional development initiatives

### **How to apply:**

Please submit applications with cover letter and current resume to: [hr@manitourapids.ca](mailto:hr@manitourapids.ca)

#### **Rainy River First Nations Chief & Council, 2025**

*We extend our warm welcome and encourage all interested individuals to submit their application for employment opportunities in a safe and non-discriminatory environment. Our focus and inspiration originate with the Grandfather Teachings of Love, Respect, Truth, Honesty, Humility, Courage, and Wisdom.*

To learn more about Rainy River First Nations and other employment opportunities we have available, scan the QR code or visit [www.rainyriverfirstnations.com](http://www.rainyriverfirstnations.com)

