

Rainy River First Nations – Job Posting

JORDAN'S PRINCIPLE NAVIGATOR – SEPTEMBER 2024

Full-Time



The Jordan's Principle Navigator is an integral member of the community wellness team, dedicated to assisting Rainy River First Nations children and their families in accessing health, education, and social support services through Jordan's Principle. This role involves active participation in coordination tasks, record maintenance, client communication, and collaboration with stakeholders to optimize service efficiency.

PRIMARY ACCOUNTABILITIES

- Assist in the implementation of service plans and coordination activities under the guidance of the Jordan's Principle Service Coordinator.
- Maintain records and documentation related to Jordan's Principle projects, ensuring accuracy and completeness.
- Handle inquiries and communication with clients and partners, providing information and support as needed.
- Collaborate closely with the Service Coordinator to streamline service access and navigation processes.
- Support cultural competency initiatives and cultural training for staff members to enhance sensitivity and understanding.
- Participate in data collection efforts and assist in data analysis to inform decision-making.
- Engage with families, empowering them to participate in decision-making processes related to Jordan's Principle services.
- Contribute to educational initiatives aimed at increasing community knowledge of Jordan's Principle.
- Collaborate with the Jordan's Principle Service Coordinator to enhance the efficiency and effectiveness of service delivery.

POSITION REQUIREMENTS

- Educational background and experience in coordination roles and or community wellness and social services.
- Knowledge of Jordan's Principle and Indigenous culture is an asset.
- Strong communication and interpersonal skills.
- Cultural sensitivity and the ability to work collaboratively with diverse stakeholders.
- Proficiency in data collection and record-keeping.
- Criminal record check and vulnerable sector screening.
- Adherence to Rainy River First Nations' drug testing policy.

PERKS & BENEFITS

As a valued team member, you will be eligible for:

- 2 weeks Paid vacation
- 2 weeks paid Christmas vacation
- 100% employer paid health and dental benefits
- Employer pension contribution matching
- Five (5) personal leave days per year

HOW TO APPLY

Please submit applications with cover letter and current resume to: hr@manitou Rapids.ca by **October 3, 2024**. We thank all candidates who apply in advance, however only those selected for interview will be contacted.

2022-2025

Rainy River First Nations Chief & Council

We extend our warm welcome and encourage all interested individuals to submit their application for employment opportunities in a safe and non-discriminatory environment. Our focus and inspiration originate with the Grandfather Teachings of Love, Respect, Truth, Honesty, Humility, Courage, and Wisdom.

To learn more about Rainy River First Nations and other employment opportunities we have available, scan the QR code or visit www.rainyriverfirstnations.com

