



RAINY RIVER FIRST NATIONS Chief & Council Business Meeting
December 11, 2023
Boardroom
9:45AM-4:43PM

PRESENT:

Chief Marcel Medicine-Horton Joined @ 2pm
Councillor Cassandra Kaysaywaysemat
Councillor Dorothy Huitikka

Councillor Karen Oster-Bombay
Councillor Kim Detweiler
Councillor Robert Bombay

OTHER:

Tim Grover: Minutes

Kyle Kellar: Public Works Coordinator

Opening

9:45AM: Meeting was opened.

Review of Minutes

MOTION # 2023-12-11-001

Accept minutes with revisions

Moved by: C. Kaysaywaysemat

Seconded by: R. Bombay

ALL IN FAVOUR/PASSED

ACTION # 2023-12-11-002

Get the gym added to bookable spaces

K. Kellar

ACTION # 2023-12-11-003

Look into getting internet at East End Building

W. Strachan

ACTION # 2023-12-11-004

Tell Gwen to do the membership gift cards

W. Strachan

Discussion

Consider not getting our moose for the community due to the loss of meat from freezers being unplugged.

Review of Agenda Items

ACTION # 2023-12-11-005

Start putting which Council member added Agenda Item

T. Grover

MOTION # 2023-12-11-006

Accept Agenda with revisions

Moved by: K. Detweiler
Seconded by: D. Huitikka

ALL IN FAVOUR/PASSED

Long Term Care Update

The paperwork is still sitting on a Ministers desk. We will have a meeting this Thursday to address this issue and to come up with a remedy. T. Oshie-Horton has notes regarding the last meeting.

K. Kellar joins @ 10:30am

Water Treatment Plant Update

No issues so far in construction. The foundation pour is right on, if not ahead, of schedule. Their Holiday schedule coincides with ours, meaning they will also return to work on Jan. 8th. They will have regular check-ins on the construction site during the holidays as well.

ACTION # 2023-12-11-008

Send reminder out to Community again regarding the recent water loss

K. Kellar

ACTION # 2023-12-11-009

Look into possible upcoming labour jobs involving construction of the Water treatment Plant.

K. Kellar

In-Camera F. Benson

Starts @ 11:00am

Ends @ 12:30pm

Animal By-Laws additions

K. Oster-Bombay has been receiving multiple phone calls regarding dogs on the loose. Community Members want cats added to the by-laws as well. Need to add consequences for people who abuse animals. A meeting has been set for January 17th to discuss animal by-laws. We need to construct some kind of shelter. If the new by-laws need to be ratified by the community, we will post the draft for 2 weeks.

146 Manitou Rapids Drive (Willie Wilson House)

ACTION # 2023-12-11-010a

Look into possibly turning the house into a CCP home with a 24hr. staff

W. Strachan

ACTION # 2023-12-11-011

Call P. Wahl regarding the 4-directional Workshop

T. Grover

ACTION # 2023-12-11-012

Have C. McNab tell Chief and Council which newspapers he has posted our job openings to.

T. Grover

Community Emergency Response

ACTION # 2023-12-11-013

Look for Community Emergency Response Draft in S. McGinnis' stuff.

W. Strachan

ACTION # 2023-12-11-014

Ask F. Sheperd about Emergency Response Plan. Such as generators, etc.

W. Strachan

ACTION # 2023-12-11-015

Ask J. Amar about accessing funds for Emergency Response.

W. Strachan

ACTION # 2023-12-11-016

Ensure that Admin Building is in working order with regular check-ins during holiday break

K. Kellar

ACTION # 2023-12-11-017

Put in newsletter about Holiday Closing and who to contact in Emergency Housing Issues.

T. Grover

ACTION # 2023-12-11-018

Put in Newsletter that next Community Meeting will be held on the 11th of January

T. Grover

ACTION # 2023-12-11-019

Talk to C. McMahon about posting a message on our answering service announcing office closure during Holidays.

T. Grover

ACTION # 2023-12-11-020

Ask P. Morriseau about O.W. Cheques for January

T. Grover

Community Craft Nights for Winter Season

There have been discussions about Social Services possibly putting on some classes involving traditional learning or crafting.

ACTION # 2023-12-11-021

Ask D. Medicine or R. Kasana about winter crafting classes

T. Grover

In-Camera CCP Coordinator

Starts @ 2:02pm

Ends @ 2:15

ACTION # 2023-12-11-023

Have Cody get the televisions in Admin Building functioning as to what their purpose was intended for.

W. Strachan

ACTION # 2023-12-11-024

Have supervisors reporting which of their staff members are not at work.

W. Strachan

Forestry Funds

J. Amar found \$2M in funds for forestry. Can be transferred to programs that need money. There's a five-year period to access the funds and we are on year four.

Fort Frances Train Station and "Out of the Cold"

MOTION # 2023-12-11-024

Donate \$2500 each to Fort Frances Train Station and "Out of the cold" Church

Moved By:

C. Kaysaywaysemat

Seconded By:

K. Detweiler

ALL IN FAVOUR

PASSED

In-Camera K. Allan

Starts @ 2:20pm

Ends @ 3:00pm

ACTION # 2023-12-11-026
Moving forward from now, when offering “first come, first serve option to band members regarding programs, give 24hrs notice
All Program Managers

Ontario Works Funding

When signing the cheques, D. Huitikka noticed the amount is so small, she’s wondering if that’s all that’s available. The program is federal and that’s why there are other programs available to help our O.W. recipients. An O.W. client got a hold of K. Detweiler because her cheque wasn’t signed. Better care needs to be taken to assure all cheques are signed before being released.

Administration Building Housekeeping

There have been multiple complaints about office housekeeping. K. Kellar will talk with janitorial staff about needing to do better job at cleaning.

ACTION # 2023-12-11-026A
Start an early start time on snow days to get shoveling and plowing done in the Community.
K. Kellar

MOTION # 2023-12-11-027
Hire Health Director for RRFN

Moved By:	M. Medicine-Horton
Seconded By:	C. Kaysaywaysemat

**ALL IN FAVOUR
PASSED**

MOTION # 2023-12-11-028
Hire an Assistant for the Public Works Manager

Moved By:	M. Medicine-Horton
Seconded By:	D. Huitikka

**ALL IN FAVOUR
PASSED**

ACTION # 2023-12-11-030
Talk with Kyle about seeing if he is ok with getting an assistant.
W. Strachan

C. McNab joins@ 3:20pm

HR Update

When a complaint comes in regarding employee discipline, we need to follow the proper process and chain of command. Complaints need to be written and given to HR before the disciplinary action can take place.

ACTION # 2023-12-11-031
Get a job description made and posted for a Health Director.

C. McNab

MOTION # 2023-12-11-032
Hire 2 Homemakers ASAP using RRFN criteria in Job Description

Moved By: M. Medicine-Horton
Seconded By: K. Detweiler

**ALL IN FAVOUR
PASSED**

Job Postings and Hires

Chief and Council Executive Assistant starting Dec 14th.
CCP Youth Worker – interviews still being conducted
Animal Control Officer – No Applicants
JP Navigator – Not Posted Yet

Discussion

Human Resources Team has spent a majority of their time doing recruitment. They would like to start spending some time on implementing some incentive and employee recognition programs soon. There will be Manager Leadership Training on Jan 23 and 24th at Wyndham Gardens in Winnipeg. C. McNab is hoping that at least 2 Councillors can make the training. Council would like to know what's going on with J. Leonard's contract. Where are we as far as the repatriation of items is concerned, etc.? V. Leonard started as a casual worker and J. Richard arranged for her to be the Assistant to the Manager of the mounds. C. McNab asks if R. Kellar really needs an assistant. It's suggested that HR should post the position. C. McNab asks what they would like to see as requirements and job duties to be. Also, the CCP Cultural Worker should report to W. Strachan.

ACTION # 2023-12-11-034
Talk to Wayne about CCP Cultural Worker position and who she will be reporting to.

C. McNab

ACTION # 2023-12-11-035
Create Job Description and hire Elders Coordinator

C. McNab

MOTION # 2023-12-11-036
Create a new Position for an all-dept. Policy Review

Moved By: M. Medicine-Horton
Seconded By: K. Oster-Bombay

**ALL IN FAVOUR
PASSED**

In-Camera

Starts @4:30

Ends @ 4:37

Language Class Christmas Party

C. Kaysaywaysemat notes that it has been hard getting participants to join the classes. There will be 2 more classes on Jan. 13th and Jan. 20th. They will wait to see if its worth the effort to continue.

MOTION # 2023-12-11-036

Adjourn Meeting

Moved By: K. Oster-Bombay

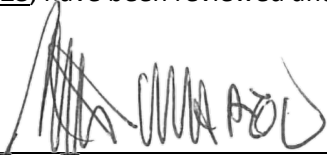
Seconded By: D. Huitikka

ALL IN FAVOUR


PASSED

Meeting adjourned @ 4:43pm.

The minutes dated **December 11th, 2023**, have been reviewed and approved at a duly convened meeting dated: Date signed:



Chief Marcel Medicine-Horton



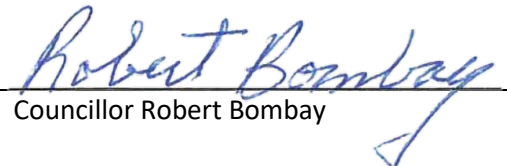
Councillor Kim Detweiler



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Councillor Dorothy Huitikka



Councillor Robert Bombay



Councillor Cassandra Kaysaywaysemat