



RAINY RIVER FIRST NATIONS

We are seeking a hardworking and reliable individual to join our team as an
FAMILY LAW COMMUNITY COORDINATOR

The purpose of this position is to provide leadership to the Family Law Community Steering Committee during the development of Rainy River First Nations Family Law.

This is a **Temporary full-time** position for a period of 1 year with the possibilities of extension and will report to the Chief of Rainy River First Nations and Manager of Administration.

The successful candidate will be responsible to:

- Coordinate all community engagement as determined by the Steering Committee and in collaboration with Barnes Management Group
- Coordinate all communications with the community on the process of development of the Family Law
- Develop strategies for communication
- Support the working groups as determined by the Steering Committee
- Attend community steering committee meetings bi-monthly
- Prepare reports for Chief and Council in collaboration with Barnes Management Group

Education and Experience:

- Bachelor of Social Work Degree preferred, or a degree or diploma in the Social Sciences
- A background in project management and community engagement
- Ability to communicate, or arrange to communicate in the Ojibwe language
- Experience working with Traditional and non-traditional Elders, healers' knowledge keepers and helpers

Necessary Knowledge, Skills and Abilities:

- Knowledge of child welfare and prevention services
- Knowledge of Rainy River First Nations Family Ways and Practices
- Knowledge of Bill C-92 "An Act respecting First Nations, Inuit, and Métis children, youth and families"
- Ability to work collaboratively with the Community Steering Committee and the Consultants from Barnes Management Group
- Possess strong organizational skills, liaison, and project management skills
- Excellent computer knowledge, MS Word, MS Office, Excel
- Excellent oral, written and communication skills
- Strong professional ethics

What You Need to Know

- Must hold a valid Ontario Drivers Licence with Drivers abstract and have access to the use of a vehicle to get to and from work
- Must be in compliance with Rainy River First Nations Drug Testing Policy
- Must have a valid driver's license and access to a vehicle or reliable means of transportation to and from work location
- Must be flexible with work hours, which may include evenings and weekends
- Must maintain strict client confidentiality and abide by the Rainy River First Nations' Personnel Policy

Perks of working for Rainy River First Nations:

- Group insurance benefits (Life Insurance, short term disability, extended health, vision, dental)

Please apply through email or in person by 4:00 pm on February 2, 2022. Application must include a cover letter, current resume, three (3) employment references (from current or recent supervisor is preferable) with permission to contact these references.

How to apply:

Please submit application to: Rainy River First Nations
P.O. Box 450
Emo, On P0W 1E0
Email: jobs@rrfns.com

We thank all applicants. Only those selected for an interview will be contacted.

The Rainy River First Nations is an equal opportunity employer. Accommodation is available for applicants with disabilities in the recruitment process upon request.