



RAINY RIVER FIRST NATIONS

We are seeking a reliable and hardworking individual to join our team as a
EDUCATION ASSISTANT

An Education Assistant is required for the 2021-22 academic year at Donald Young School. This position will report directly to the Education counsellor.

The successful candidate will have the following responsibilities:

- Assist the classroom teacher in the diagnostic and informal assessment of student needs
- Transport special needs students to and from schools as directed from time to time by school authorities
- To assist and supervise the design and delivery of daily programs associated with the academic, social, behavioural and psychomotor development of the special needs students
- To assist in the provision of physical care and comfort for each student with special needs
- To assist in the preparation and operation of instructional materials and equipment
- To participate in consultation with school personnel, treatment teams and other professional staff from community agencies involved with the student
- To assist in the integration of students in the mainstream through social and life skills programs
- To act as a resource person for teaching and other professional team in meeting the cultural, academic and social needs of special needs students

Education and Experience:

- Minimum of Grade 12 Diploma or equivalent
- Preference of College diploma in the human services field including: Early Childhood Education (ECE), Youth Care Worker (YCW), Educational Assistant (EA), preferred
- Previous experience as an Education Assistant preferred

Necessary Knowledge, Skills and Abilities:

- Possess excellent verbal and written communication skills
- Possess positive interpersonal skills
- Ability to maintain strict confidentiality of students and records
- Maintain an attitude of respect and sensitivity toward the students in order to understand and address their special needs
- Ability and knowledge to work in an environment that requires team work
- Physical ability to perform the essential duties such as lifting and positioning of student, mobility aides and other duties related to attending to physically disabled students

What You Need to Know:

- Must have patience and understanding while managing difficult children
- Must be able to provide a current Criminal Reference Check, with Vulnerable Sector Screen satisfactory to the First Nations
- Must adhere to the Rainy River First Nations Drug Testing Policy
- Must have patience and understanding while managing difficult children
- Must have a valid Driver's License and a reliable means of transportation to and from work
- Must be flexible with work hours, which will include evenings and weekends

Please apply through email or in person by **4:00 pm on Wednesday, December 15, 2021**. Application must include a cover letter, current resume, three (3) employment references (from current or recent supervisor is preferable) with permission to contact these references.

Applications can be submitted to: Rainy River First Nations, P.O. Box 450; Emo, ON P0W 1E0 or via email to:
jobs@rrfns.com

We thank all applicants. Only those selected for an interview will be contacted.

The Rainy River First Nations is an equal opportunity employer. Accommodation is available for applicants with disabilities in the recruitment process upon request.