



GICHI OZHIBI'IGE OGAAMIC
ADMINISTRATIVE OFFICE

Employment Opportunity

Position: MMIWG Worker
Salary: Depending on experience
Duration: September 2020 to March 2021
Location: Grand Council Treaty #3 Administration Office, Fort Frances, ON

Under the supervision of the Senior Policy Analyst, the “MMIWG Worker” will work at Grand Council Treaty #3 to support the Treaty #3 survivors, family members and those affected by the issue of Missing and Murdered Indigenous Women and Girls in a community based, family-centered, holistic and integrated way.

Duties and Responsibilities:

- Takes guidance and wisdom from the GCT3 Women’s Council to develop and implement an action plan and strategy for supporting and maintaining links with Treaty #3 MMIWG families and Indigenous organizations;
- Plans, coordinates, and facilitates family and community meetings to supports MMIWG families, promote mental health support services for MMIWG families and develop strategies to commemorate the MMIWG loved ones (families);
- Assists MMIWG families to access safe and culturally appropriate mental wellness support services with registered mental health providers, Elders and Traditional Healers;
- Coordinates MMIWG program related projects and prepares summaries and event reports to pass on information and knowledge about the issue of MMIWG;
- Prepares informational materials, outreach tools and newsletter articles to increase community awareness and support of the issue of MMIWG in Treaty #3;
- Communicates regularly to supervisor on emerging issues with regard to MMIWG;
- Practices good self-care and professional development (i.e. trauma informed training or conferences and cultural ceremony, if desired);
- Performs any other duties related to the position of MMIWG Worker as directed by the Social Policy Analyst.

Qualifications:

- College or University degree in the Social Sciences/Nursing/Social Work or in a related field

Preferred Skills:

- Proficient spoken and written English with an understanding of the Anishinaabe language; knowledge of Anishinaabemowin is an asset
- Experience dealing with families, communities and Indigenous organizations
- Ability to identify and meet the needs of MMIWG survivors, family members and those affected.
- Ability to respect and be alert to the specifics and protocol of Treaty #3 First Nations communities
- Experience in preparing and delivering training to support families and/or Indigenous communities
- Able to maintain strict confidentiality of client interactions and information
- Knowledge of Word, Excel, PowerPoint and MS outlook
- Punctual, meticulous and reliable with courteous manners to the public
- Ability to research information from various sources
- Experience with computer software applications Word, Excel and Power Point
- Must have a valid driver's license and a reliable vehicle
- Anishinaabe language proficiency an asset

Applicants must clearly demonstrate in their covering letter how they meet the qualification requirement of this position. Submit cover letter, resume with 3 references by noon, Monday August 31st, 2020 to the attention of

Human Resources Manager
Grand Council Treaty #3
PO Box 1720
Kenora, ON P9N 3X7
Fax: 807-548-6356
Email: hr@treaty3.ca

Competitive salary and benefits. We thank all those who apply. Only applicants selected for an interview will be contacted. Submission of criminal record check required prior to offer of employment.