



# RAINY RIVER FIRST NATIONS

We are seeking a hardworking and reliable individual to join our team as an  
**CASE AID/PROGRAM SUPPORT WORKER!**

The Case Aid / Program Support worker provides assistance and support to the front line protection workers in by transporting clients to family visits and by supervising parental visits. Support may entail one-on-one individual or in-home support to parents

This is a full time position reporting directly to the Director of Family Services

**The successful candidate will be responsible to:**

- Coordinate client visits with family inclusive of scheduling and supervising client visits, as well as providing verbal and written reports from those visits.
- Provide transportation to clients for physician, respite, and family visits.
- Maintain the cleanliness and maintenance of program vehicle inclusive of tracking mileage, repairs and expenses.

**Education and Experience:**

- Knowledge of the Child and Family Services Act and regulations and customary care practices of Rainy River First Nations.
- Understanding and appreciation of Anishinaabe values, teachings, norms and practices.

**Necessary Skills and Abilities:**

- Strong organization skills.
- Strong verbal and communication skills.
- Ability to build strong working relationships.

**Working conditions:**

- Must adhere to the Rainy River First Nations drug testing policy.
- Must possess a valid driver' license and clean abstract.
- Must provide a criminal reference check, with vulnerable sector screening.
- Must have the ability to work flexible work hours, which may include evenings and weekends.

Please apply through e-mail or in writing by 4:00 PM on Monday August 31, 2020. Application must include a cover letter, current resume, two (2) employment references (from a current or recent supervisor is preferable) with permission to contact these references.

Please submit application to: Rainy River First Nations  
P.O. Box 450  
Emo, On P0W 1E0  
Email: [jobs@rrfns.com](mailto:jobs@rrfns.com)

If you require further information, please contact the band office at 807.482.2479

We thank all applicants. Only those selected for an interview will be contacted.

The Rainy River First Nations is an equal opportunity employer. Accommodation is available for applicants with disabilities in the recruitment process upon request.